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www.typequick.com.au

A WORD FROM THE EDITOR

Welcome to the latest issue of TypeQuick School News - our first of the 2003 school year. TYPEQUICK's popularity with schools continues to grow with our program currently being used in more than 2,000 Australian schools as well as many colleges and universities. Worldwide more than 4 million people have received keyboard training using TYPEQUICK. It's a great Aussie success story!

In 2003 we will work even closer with our school clients to develop and implement customised training solutions. The ability to touch type is an essential life skill that gives those with keyboard skills a distinct advantage in almost all fields of endeavour. TYPEQUICK supports the trend for younger children to learn how to touch type with ten fingers. We cite several examples in this newsletter where seven year-olds have learned very successfully how to touch type.

A school with a practical policy to teaching touch typing

Information Technology plays a significant role at Benowa State High School. The school has seven computer labs and its students are encouraged to use them even at lunch-times, particularly if they would like some extra TYPEQUICK practise.

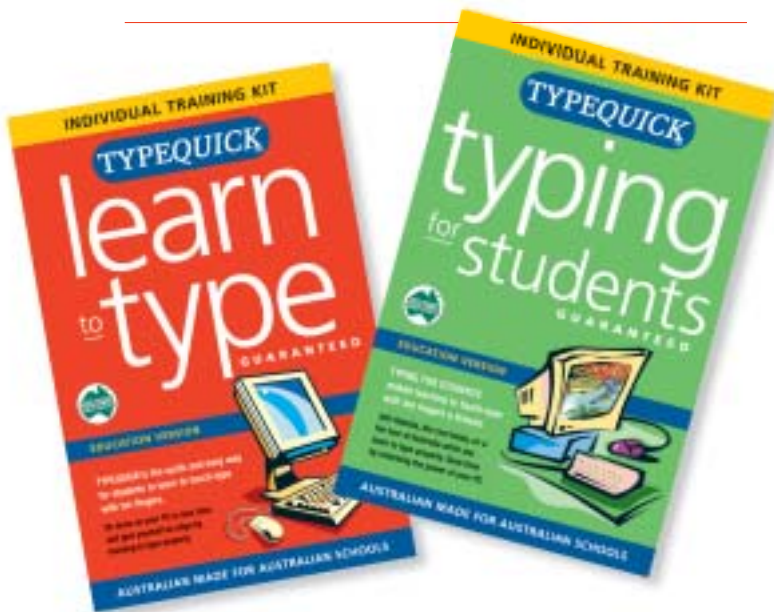
Keyboard skills are currently being taught to the Year 9 and Year 10 Business and Technology classes. The Year 9 classes currently spend an intensive three week period learning the keyboard and approximately 100 minutes a week on the TYPEQUICK course.

The Year 10 Business and Technology classes use the TYPEQUICK course for ten to fifteen minutes every lesson to warm up and refresh their skills. These students used TYPEQUICK previously and already, in the first two weeks of term, they have increased their accuracy level. The school has set an accuracy standard of 97%.

Learning keyboard skills is not only available to Business Students. The school has a TYPEQUICK site licence and students anywhere in the school can log on and make use of the course.

Students throughout the school are also encouraged to utilise their ten finger touch typing skills in a practical way. Linnette Kyrios, the Head of Departments of Senior Schooling said, "The school has a policy in the Senior School that all Business Department assignments must be word processed. In addition, one assignment from students' other subjects must be typed. In the Junior School the policy is that at least one assignment for English, Social Sciences and Science must be word processed".

The students enjoy using TYPEQUICK and find the course nice and easy to follow. In fact, Linnette said she sometimes has a bit of trouble getting them to move on from their TYPEQUICK lessons to doing other things.



New Individual Training Kits

For some time TypeQuick has been offering an Education Version of its Individual Training Kit so that your students can practise at home and reinforce the keyboard skills learnt at school. We are happy to announce that the kits have just been relaunched in new brighter and colourful packaging.

The Education version Individual Training Kit consists of a TYPEQUICK CD, easy to follow instructions, TO Helpers (stickers for the home keys), a Mental Rehearsal Card and a Parent's Guide. The Individual Training Kit is designed to teach one student how to touch type with ten fingers. If you would like to offer the Individual Training kits to your students to run on their laptops or their home PCs, please contact us on (02) 8467 9777 for further information.

A co-ed school focussed on the future

Kincoppal-Rose Bay Junior school is committed to integrating Information Technology (IT) into their students' classroom experience and preparing them for the future. IT lessons are taught to all students from Preparatory onwards. The school recognises the lifetime benefits their students will experience from learning to use computer technology properly and this includes teaching them ten finger touch typing skills.

This year the school has commenced teaching touch-typing to their Year 3 students in Term 1. Students in the other grades will also have the opportunity to revise the TYPEQUICK program. Jenny Madigan, the school's ICT Co-ordinator P-6, is a very proactive and enthusiastic teacher who is wonderful at motivating her students to learn touch typing. Jenny said, "The aim is to catch them early and teach them the correct way to type before they can fall into bad habits".



During the lunch-time classes, Year 6 students who have already completed the TYPEQUICK program, come to help and act as mentors for the younger children who are using the program for the first time.

Jenny has produced special workbooks for the children that include the TYPEQUICK

FOR STUDENTS Success Map and a chart to record their results. On completion of the course the children are awarded a certificate showing their best result on it and can take their workbooks home with them at the end of the term.

Boys and girls alike are enjoying the success that they are achieving using the TYPEQUICK program. The students are so keen that they are also purchasing copies of the course so that they can practise at home as well as at school. The winner of the school's TYPEQUICK Keyboarding Award Trophy for 2002 was a Year 4 boy called Oliver Yee with a speed of 50wpm with 95% accuracy.



Why should your school choose TYPEQUICK?

TypeQuick Pty Ltd are specialists in keyboard training and have been delivering award winning typing software for more than twenty years. Typequick is 100% Australian owned and developed and has earned the reputation of being the fastest trainer with the highest success rate. It is internationally proven in thousands of schools colleges and universities with more than 4 million trained worldwide.

TYPEQUICK is the Industry Leader in Education in Australia.

TYPEQUICK is currently being used in more than 2,000 Australian schools. Teachers recommend it for its expert remediation, powerful motivation and sophisticated teaching techniques.

TYPEQUICK has been customised for schools.

TYPEQUICK has special short lessons and texts designed to fit into a school lesson. The course is based on 10 lessons, each divided into 3 parts. The first 8 lessons teach the 40 main keys and the last two lessons build speed and accuracy to reach any desired target. Detailed records are kept for every lesson with reports and encouragement given every 15 minutes.

TYPEQUICK is more than just a software package.

TYPEQUICK is part of a complete teaching system designed to give you everything you need to achieve results in the classroom.

Upgrade your copy of TYPEQUICK

Is your school using the latest version of TYPEQUICK?

If you are still running version 7, you can upgrade to Version 8 at a fraction of the cost of a new licence. Please give us a call and ask us to check whether you need an upgrade and if you do we will send a quote and a free demo.

No more peeking at the keyboard!

If your students tend to look at the keyboard while they are learning to type, then you may be interested in Speedskins. Speedskins are flexible, removable keyboard covers that stop students from peeking at the keys. This frees up the teacher to spend time with individual students without having to monitor the class. TypeQuick schools can purchase them for just \$19.95 each (plus postage & handling) instead of the r.r.p. of \$22.50. Please call Divisible by Zero on (03) 9388 9902 and ask for Judy to place your order.

Skill Evaluator

TYPEQUICK SKILL EVALUATOR relieves the tedious task of setting and marking typing tests. The program is a quick, accurate and convenient method of testing your students' typing ability. You can download a demo copy of the program from the 'Products' page on our website at www.typequick.com.au or we can mail you a copy.

Please contact us for more information on school pricing.



Year 2 students are in touch with typing!

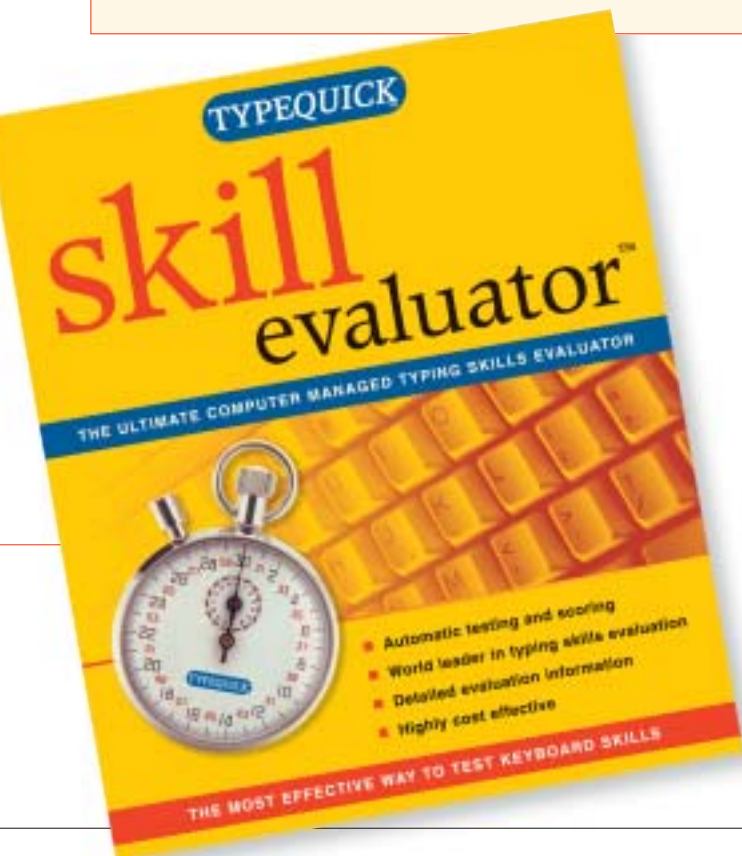
Picnic Point Primary School made teaching ten finger touch typing skills to their Year 2 students a target in their 2002 Annual Report. Pam Chatterton, the Computer Co-ordinator, tested the children's typing skills using TYPEQUICK SKILL EVALUATOR before they started implementing TYPEQUICK FOR STUDENTS so that she could track their progress.

All of the Year 2 students showed significant improvements in their typing speed and accuracy with 68% of the students achieving a better than 100% increase. Pam found that the children loved using the program and thought that the 'Kewala' character was very cool. She found the children were very motivated

and would tell on each other if anyone cheated by looking at the keyboard. The top student in the class achieved 31 words per minute with 97% accuracy - an amazing effort for an eight year old.

One student with special learning needs achieved very positive results as completing the course gave him a sense of achievement and made him feel part of the group. Interestingly, five of the top six keyboarding students in the 2002 Year 2 class were boys.

Pam said that parents at the school are keen to see their children learn touch typing skills. The school targeted Year 2 in 2002 but other parents were asking Pam when their child's class was going to be taught. Because of the success of the program, the school is planning to teach touch typing skills to Years 2, 3 and 4 in 2003.



TYPEQUICK Keyboarding Award Trophy

We had a very positive response to our 2002 Keyboarding Award Trophy Program. This was the sixth year that we have donated trophies to our school customers. To date we have given out more than 1,300 trophies.

Please check our website to see if the name of your trophy winner is posted on our "Wall of Fame" at www.typequick.com.au/great_graduates.html

At Serviceton South we place a lot of importance on the use of computers for learning and use the TYPEQUICK program with all upper school classes. These students have given up many lunch hours in order to practice their typing and will continue to benefit throughout their High School years and beyond in the workplace".

Helpful learning tips to pass on to your students

We have collected the following hints and tips from successful TYPEQUICK users who have completed the TYPEQUICK course over the last twenty years.

- Avoid hesitating. Concentrate on speed rather than accuracy. TYPEQUICK's remediation will automatically correct your accuracy.
- Move only your fingers - do not bounce your hands and arms up and down.
- Strike the keys at an even rhythm.
- Adopt the correct posture.
- RELAX your muscles.
- Visualise the result you want to achieve.
- Take a short break every 15 minutes or whenever you feel muscle cramps.

What are the benefits for your school of teaching your students to touch type with ten fingers?

- Class time is more productive.
- Students work quickly, entering ideas straight into the PC.
- Research has shown that other applications will be learned in less time.
- The children's confidence and enjoyment in using a PC is increased.
- Touch typing is a valuable life skill that enhances their future studies and their job prospects.

Quote of the Month

One of our children's all-time favourite programs is TYPEQUICK FOR STUDENTS. All three of our children used this program to learn to touch type and they managed to do it in just a few weeks - all before they were eight years old. It is hard to imagine a typing program being fun, but Typequick manages it.

William West - Sydney's Child magazine

Your Students can Map their Success

Barbara Braxton, a teacher from Palmerston District Primary School, contacted us a couple of years ago with an idea. She asked if we could supply a map of Australia with the destinations from TYPEQUICK FOR STUDENTS on it and a 'road' that students could colour in as they progressed through the course. Barbara thought that her students would really benefit from being able to see the visual evidence of their progress as it would help them see them see their success. Barbara wrote to us, "The beauty of TYPEQUICK is that even the least able kids can experience success. For some of our kids, this is the first taste of success they have had, and I would love to be able to acknowledge it in a physical format that could be shared with parents".

We have sent numerous schools a copy of the map over the last couple of years. If you would like to give your students a copy, please contact us and we will send you the map via email as an electronic file, or post out a blackline master for you to photocopy. We are happy to provide the map free of charge to our school customers.

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